

Mandatory Disclosure by Institutions running MCM/MPM/MBS/PGDBM programmes to be included in their respective information Brochure, displayed on their website and to be submitted to AICTE every year well before the admission process.

The following information is to be given in the Information Brochure besides being hosted on the Institution's official Website.

Name of the Institution, Address including telephone, Fax, e-mail.

AKI's POONA INSTITUTE OF MANAGEMENT SCIENCES & ENTREPRENEURSHIP
Hidayatullah Road, Camp, Pune

Pune : 411001

Phone No: 0202644878, Fax: 02026433702 E-Mail: info@akipimse.com

1. Name & Address of the Director

Dr. Aftab Anwar Shaikh
Hidayatullah Road, Camp, Pune

Pune : 411001

Phone No: 02026448781

Fax: 02026433702

E-Mail: info@akipimse.com

Governance

❖ Members of the Board and their brief background.

Sr. No.	Name of Trustee	Address of Trustee
1	Mrs. Fatima H. Allana Chairperson	Maharshi Karve Rd, Mumbai -21
2	Mrs.Sayeeda Dadarkar Gen. Secretary	India House, Kemps Corner Mumbai -26
3	Mr. A.G.Atlaswala	64, Morland Rd, Mumbai -8
4	Mr. Mohd. Amin Khan	Gulshan Villa Warden Rd, Mumbai -26
5	Adv.L.H.J.Kadri	Al Madina Avenue Rd, Agripada, Mumbai -8
6	Dr.A. Karim Naik	Gunpowder Rd, Mazgaon, Mumbai -10
7	Mr.P.A.Inamdar	Hidayatullah Rd, Pune
8	Mrs. Z.Y.Bakerywala	L J Cross Rd no 1 Mahim, Mumbai -16
9	Mr. Abu Saleh Ansari	Bella vista Panchgani 412805
10	Mrs.Najma K. Patel	Victoria Rd, Opp Masina Hospital, Mumbai
11	Prof.M.H.Lakdawala	Akbar Peerbhai College M.S Rd Mumbai -08

❖ **Members of Academic Advisory Body.**

Sr.No	Name	Designation
01	Mrs. Fatima H. Allana	Chairperson
02	Mrs. Sayeeda Dadarkar	Member
03	Dr. V. S. More	Member
04	Prof. Sarkar	Member
05	Mr. Mathew Mattam	Member
06	Dr. Jainuddin Mulla	Member
07	Prof. Sajid S. Alvi	Member
08	Prof. M. R. Shaikh	Member
09	Prof. J. M. Hude	Member

❖ Frequency of the Board Meetings and Academic Advisory Body.

Two Times a Year

❖ Organisational Chart and processes

Please refer annexure no. 1

❖ **Nature and Extent of involvement of faculty and students in academic affairs/ improvements.**

Faculty members are involved in the entire academic planning and improvement process. The academic plan for each semester is designed in a participative way, wherein all Faculty members contribute. Every aspect is discussed and planned in detail. Thereafter, as per the plan, each faculty member heads a specific academic / co-curricular / extra-curricular activity. Suggestions from Faculty are incorporated in plan for teaching, plan for internal assessment, purchase of library books, journals, teaching aids, planning guest lectures, etc.

Faculty members are also involved in administration to a certain extent. Students' involvement is by way of committees. Each committee is headed by a Faculty coordinator who is assisted by his/her team of student members.

Suggestion box system is in place wherein students can drop in their suggestions, comments, complaints, etc

List of Various Committees at PIMSE

Sr	Name of the committee	Faculty Incharge
1)	Overall Co-ordination Committee	Prof. Zarina Shaikh
2)	Academic Monitoring Committee	Prof Khadija Bohari
3)	Co curricular Activities Committee	Prof Vidya Kumbhar
4)	Industry Interface Committee	Prof. Ratanlal Garg
5)	Sports & Gymnasium Committee	Prof. Sheena Abraham
6)	Library Committee	Prof. Zarina Shaikh
7)	Placement Committee & Alumni Committee	Prof. Tahemina Kazi
8)	Ladies Grievance Handling Committee	Prof. Zarina Shaikh
9)	Social Activity Committee	Prof. Khadija Bohari

Programmes

Name of the Programmes (Full Time) approved by the AICTE:

- **Master's in Computer Management (MCM) – 2 Year Full Time**
- **Master's in Personnel Management (MPM) – 2 Year Full Time**
- **Master's in Business Studies (MBS) – 1 Year Part Time**
- Name and duration of programme(s), if any, not approved by AICTE and being run in the same campus
Not Applicable.

❖ For each Programme the following details are to be given :

Name	Number of Seats	Duration	Cut off mark for admission during the last 2 years	Fee	Placement Facilities	Min. Salary Rs. p.a.	Max. Salary Rs. p.a.	Avg. salary Rs. p.a.
MCM	60	2 Yrs. FT	50%	45,500	Available	1.8 Lacs	3.6 Lacs	1.92 Lacs
MPM	60	2 Yrs. FT	50%	35,500	Available	1.2	2.5	1.75
MBS	30	1 Yr PT	50%	15,500	Available	1.5	2.0	1.5

❖ Name and duration of programme(s) having affiliation/collaboration with

Foreign University(s)/Institution(s) and being run in the same Campus along with status of AICTE approval. **NONE**

Details of the Foreign Institution/University: **Not Applicable**

- Name of the University / Institution
- Address
- Website
- Is the Institution / University Accredited in its Home Country
- Ranking of the Institution / University in the Home Country
- Whether the degree offered is equivalent to an Indian degree?
If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and jobs both within and outside the country.
- Nature of Collaboration
- Conditions of Collaboration
- Complete details of payment a student has to make to get the full benefits of collaboration.

❖ For each Collaborative / affiliated Programme give the following:

- Programme Focus
- Number of seats
- Admission Procedure
- Fee
- Placement Facility
- Placement Records for last two years with minimum salary, maximum salary and average salary

Not Applicable

❖ Whether the Collaborative Programme is approved by AICTE? If not whether the Domestic / Foreign Institution has applied to AICTE for approval as required under notification no. 37-3/Legal/2005 dated 16th May 2005.

Not Applicable

FACULTY

❖ Number of faculty members

- **Permanent faculty: 14**
- **Visiting faculty : 08**
- **Adjunct faculty : NIL**
- **Guest faculty : 03**

❖ Profile of each faculty with qualifications, total experience, age and duration of

employment at the institute concerned.

Please refer annexure no. 2

- ❖ Number of faculty employed and left during the last two years

Employed : 14 Left : 05

- ❖ Profile of Director with qualifications, total experience, age and duration of employment at the institute concerned.

Please refer annexure no. 3

- ❖ Whether student assessment of faculty is in force.

Yes

Please refer annexure no. 4

FEE:

- ❖ Details of fee, as approved by State Fee Committee, for the Institution.

Rs. 40,500 per year for MCM

Rs. 30,500 per year for MPM

Rs. 12,500 for MBS.

- ❖ Time schedule for payment of fee for the entire programme : **At the start of each academic year**

- ❖ Fee waivers granted with amount and name of students : **NIL**

- ❖ Number of scholarships offered by the institute with the name of students, duration and amount : **NIL**

- ❖ Criteria for fee waivers/scholarships : **NOT APPLICABLE**

- ❖ Estimated cost of Boarding and Lodging in Hostels: **Not Applicable**

ADMISSION

- ❖ Number of seats sanctioned with the year of approval.

MCM – 60

MPM – 60

MBS – 30

- ❖ Number of students admitted under various categories each year in the last two years:

❖

	2008-2009	2007-2008
MCM	60	60
MPM	60	60
MBS	30	04

ADMISSION PROCEDURE

- ❖ Mention the admission test being followed, name and address of the Test Agency and its URL (website).
The Institute conducts its own Entrance Test for both MCM & MPM courses followed by GD & Interviews in the campus
- ❖ Number of seats allotted to different Test Qualified candidates CAT, MAT, XAT, JMET, ATMA, CET, JEE (State conducted tests / University tests):
The Institute conducts its own Entrance Test PIMSE ENTRANCE TEST
- ❖ Calendar: **the Institute conducts admissions as per the University of Pune schedule**

CRITERIA AND WEIGHTAGES FOR ADMISSION

- ❖ Describe each criteria with its respective weightages i.e. Admission Test, GD, Interview etc. :
Written test :200 marks, GD 25 marks PI 25 marks
- ❖ Mention the minimum level of acceptance, if any, for any criteria.
Any graduate from any University recognized by AIU.
- ❖ Mention the cut-off levels of percentage & percentile scores (section-wise and/or total as case may be) of the candidates in the admission test who are called for GD/ Interview: **25**
- ❖ Mention last two years cut-off percentage & percentile (section-wise and/or total as the case may be) of the candidates called for GD / Interview.: **25**
- ❖ Display marks scored in Test, GD, Interview etc. and in aggregate for all candidates who come for GD/Interview etc.

Item No I - IX must be given in information brochure and must be hosted as fixed content in the website of the Institution

The Website must be dynamically updated with regard to X -XIII.

APPLICATION FORM

- ❖ Downloadable application form, with online submission possibilities.
Available on the website of the institute at the time of admission.
Web Address : **www.akipimse.com**

LIST OF APPLICANTS

- ❖ List of candidates who's applicable have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats.

List of candidates who have applied along with percentage and percentile score for Management quota seats

CRITERIA FOR GD / PERSONAL INTERVIEW

- ❖ Norms adopted for calling the candidates for Group Discussion/Personal Interview. :**All the students are called for a group discussion & personal interview**
- ❖ Attributes for evaluation in GD/Interview.: **There are various parameters for evaluation such as communication skills, team work, knowledge presentation, leadership qualities, general awareness, subject knowledge.**

RESULTS

- ❖ Composition of evaluation team with the brief profiles of members
 1. **Dr. A.U. Khan – Management Faculty**
 2. **Dr. M.H. Dhasti – Management Faculty**
 3. **Dr. Tarique Imam – Management Faculty**
 4. **Dr. Nitin Ghorpade – Management Faculty**
 5. **Prof. M.R. Shaikh – Management Faculty**
 6. **Prof. S.S. Alvi – Management Faculty**
- ❖ Score of the individual candidates called for Group Discussion and Interview in each of the components including the test and in total, arranged in order of merit.
- ❖ List of candidates who have been offered admission in each category.
- ❖ Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates, category wise.
- ❖ List of the candidates who joined within the date, vacancy position in each category before operation of waiting list.

Note: Suppression and/or misrepresentation of information would attract appropriate penal action.
